

# CONFIDENTIAL

## Cycling UK

### Safeguarding Report Form



**It is the policy of Cycling UK to make every effort to safeguard individuals from physical, sexual and emotional harm while participating in Cycling UK activities. Please use this form to report any safeguarding concerns you may have. In an emergency, please dial 999.**

Name of person completing report form:	Cycling UK Membership No (if applicable):
<input type="text"/>	<input type="text"/>
Role:	Name of group (if applicable):
<input type="text"/>	<input type="text"/>
Contact phone number:	Contact email address:
<input type="text"/>	<input type="text"/>

Name of manager/group leader:	Cycling UK Membership No (if applicable):
<input type="text"/>	<input type="text"/>

Are you reporting your own concerns or those raised by someone else? Please tick as below:

Reporting my own concerns:  Reporting concerns of someone else:

(Please insert their contact details below):

Names of person/s subject of concerns:	Cycling UK Membership No (if applicable):
<input type="text"/>	<input type="text"/>
Date of birth if under 18:	Name of parent/guardian/next of kin contacted:
<input type="text"/>	<input type="text"/>
Relationship to subject of concerns:	Date and Time Notified:
<input type="text"/>	<input type="text"/>
Contact phone number:	Contact email address:
<input type="text"/>	<input type="text"/>

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Did the concerns arise during a group/ride event? (Please tick as appropriate):

Yes

No

Cycling UK group or event name (if applicable):

Date of concerns:

Time of concerns:

General give a brief, **factual** description of incident/any concerns raised:

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## Cycling UK's Safeguarding Report Form



Name of any witness/es:

Cycling UK Membership No (if applicable):

Contact phone number:

Contact email address:

Address:

If applicable, please add any other relevant information, including the names of anybody else the concerns have been reported to:

**Please contact the Designated Safeguarding Lead on 01483 238338 and then save and send this form to: [incidents@cyclinguk.org](mailto:incidents@cyclinguk.org)**